

Ryan White Planning Body

Serving Anson, Cabarrus, Gaston, Mecklenburg, Union, and York Counties

Meeting Minutes

Wednesday, January 16, 2019; 1:30pm-2:30pm

Valerie C. Woodard Center, Room 9002 / 3205 Freedom Drive, Charlotte

Meeting goals

1. What subpopulations should this Needs Assessment focus on?
2. What should we ask them?

Attendance

Shannon Farrar (Chair), Annette Huffstead, Christina Adeleke, Christopher Jones, Dana Reid, James Settles, Jennifer Pepper, John Von Roue, Lamar Gill, Timothy Nixon, Renate Nnoko, Kayla Earley

Meeting minutes

Welcome & Introductions

The group introduced themselves. Shannon Farrar reviewed the goals of this meeting.

Needs Assessment Discussion

Shannon Farrar reviewed meeting minutes from September 2018 meeting, outlining subpopulations identified by the Needs Assessment Workgroup as potential priority populations for upcoming needs assessments. After discussion, the group concurred that a comprehensive needs assessment must be completed this fiscal year to gather good data inclusive of all priority populations.

Farrar briefly reviewed sample needs assessment questions found in the Dallas EMA's (Eligible Metropolitan Area) 2016 Needs Assessment, which was presented at Ryan White Conference 2018. Kayla Earley showed how this data could be used by showing a PowerPoint slide of the St. Louis EMA's needs assessment summary, outlining top 3 ranked services for a variety of subpopulations. Farrar invited members to contact her if they are interested in helping draft needs assessment questions. A solid draft will be presented at the next Needs Assessment Workgroup meeting, scheduled for February 13, 2019 from 1:00-2:00pm; Hal Marshall Auditorium (700 N. Tryon St. Charlotte).

Meeting adjourned at approximately 2:30 pm.